RCN EVENTS Booking form

3-4 November 2009 Southport Theatre and Convention Centre, Southport

Event code X520/91104

Source code 003 626

RCN Society of Occupational Health Nursing Conference and Exhibition

YOUR DETAILS (in block capitals)																						
RCN member Yes No RCN member no.																						
This must be completed if you wish to pay the membership rate. If you do not know your RCN membership number, please call RCN Direct on 0345 772 6100																						
Email Please write your email address clearly as additional con																						
*Please complete the following as you w	vould like them t	о арр	ear on	your	delega	ate l	bad	ge														
Title						e ad	ldres	ss														
*First name																						
*Surname																						
*Job title						Postcode																
*Place of work					Country																	
Telephone (daytime)						Specific requirements																
Mobile no								sibility)														
PAYMENT					Cardl	hold	ler's	name	. [
By cheque: (made payable to the Royal College of Nursing)				Cardi	hold	lor's		Ì														
I enclose a cheque for				Cardholder's billing address																		
Credit Card: I authorise you to debit my									Ì													
VISA / MASTERCARD / MAESTRO (please circle) for \pm					Cardholder's telephone no																	
Card no					Postcode																	
Issue no Security code					BACS: National Westminster Bank Sort code: 60-40-02																	
Start date Expiry date					Account no: 58898557.																	
Cardholder's email (if different from above. For receipt of credit card payment)					If paying by international bank transfer (from outside the UK) please quote:																	
		Swiftcode NWBK GB 2L IBAN GB77 NWBK 6040 0258 8985 57 Please send remittance advice with your completed registration form as proof of payment															ment.					
Conference fees (please circle)								ccredi														
£179 Full 2 days								ne cont eceive					u pa	у тог	this	s conte	eren	ce us	ing y	ourk	CNO	reart
£99	Tuesday or	ıly						nts: If y														e ount on
£99	Wednesda Conference	-			their applicable fee, when booked at the same time. Only one discount can be used for each booking, and discounts do not apply to the																	
£35 (Tuesday 03/11/2009)					modat								anu u	11500	unts (30 H	лар	pty ti	o tile			
You will not be registered for this ev	ent unless pay	ment	accor	npan	ies yo	our	арр	licat	ion	. Pl	ac	es c	anr	not	be	held	l pro	ovisi	iona	illy.		

We regret that we are unable to invoice.

HOW TO BOOK

Post this booking form with payment/remittance advice to: Event registrations, PO Box 2329, Cardiff, CF238YZ

Phone (payment with credit card/Maestro):

+44 (0)29 2054 6460

Fax this booking form to: +44 (0) 29 2054 6489 with your credit card details

Registration confirmation: All bookings will be confirmed in writing, and nearer to the conference you will receive delegate information, including directions to the venue.

If you want to confirm that you are registered for the event, please contact:

RCN Event registrations on +44 (o)29 2054 6460 Mon-Fri 9.30am – 4.30pm.

TERMS OF BOOKING

Conference fees: The conference fee includes registration for the conference, conference

materials, lunch and refreshments. It does not include travel or accommodation.

Cancellations: Cancellations received one full month before the start of the event will be refunded, minus a 25% administration fee. No refunds can be processed after this date. Places can be substituted with the prior knowledge and agreement of RCN Events.

It may be necessary for reasons beyond the control of the organisers to alter the content and timing of the programme or the occasional identity of the speakers.

RCN Events take no responsibility for nonrefundable travel/accommodation in the case of a changed programme or cancelled event

The RCN* likes to keep all of our members informed about services, campaigns, events, publications and new initiatives. It is also important for us to find out your views on a range of issues. In order to do this, we may contact you by post, telephone or electronically, for instance by email or text.

If you do not wish to receive this information, please write to us at: Membership (DPA), RCN, Copse Walk, Cardiff Gate Business Park, CF23 8XG.

Our Privacy Charter defines our responsibilities to you under the Data Protection Act 1998 and can be found on our website at: www.rcn.org.uk/privacy

*RCN includes the Royal College of Nursing, RCN Publishing and the Royal College of Nursing Charitable Trust.

Further information: If you need to enquire about other details of the conference please contact the

Laura Benfield, RCN Events, Royal College of Nursing, 20 Cavendish Square, London, W1G oRN

Tel: +44 (0)207 647 3591 Fax: +44 (0)207 647 3411

Email: occupationalhealth@rcn.org.uk Website: www.rcn.org.uk/events